



RMLL Executive Planning Meeting
Fri. Oct. 20, Sat. Oct. 21, and Sun. Oct. 22, 2023
Delta Calgary South
135 Southland Drive S.E., Calgary
Acadia Room – Tower Building

MINUTES

Present: Duane Bratt, Greg Lintz, Earl Caron (Sat. & Sun.), Chris Thielen, Norm Shaw (Fri. & Sat. AM), Melinda Campbell, Ian Stewart, Darrel Knight, Alex Traboulay, and David Westwood (Google Meet ALRA Agenda Item Fri.)
Guests: John Tyrrell and Amanda Thielen
Regrets: Greg Hart

Fri. Oct. 20 – 7:00 pm to 10:00 pm

1. Call to Order

7:15 PM

2. Quorum

Met

3. Approval of Agenda

Motion by Darrel: To approve Agenda.

2nd by Ian

Carried

4. Approval of 2023 Planning Minutes

Motion by Greg L.: To approve the 2023 Planning Meeting Minutes.

2nd by Melinda

Carried

5. Tier II Development Program – Jason Crook

Jason presented a Gap Analysis for Tier II (like the U13 Gap Analysis Program) with a Game Checklist appropriate Junior Tier II.

The 2024 Gap Analysis would provide us with a baseline of where we are today and then would drive specific Tier II player and coach development programs for 2025.

Tier II, the biggest Division in the RMLL, has a varied range of players from those who want to move up, those who wish to stay in Tier II due to things like work commitments, to those who just want to play in more of a “beer” or recreation league.

The hope is implementing this Program will want players to keep playing and help players who wish to play at higher levels during their 5 years of Junior eligibility.

Executive agreed to implement the Tier II Gap Analysis Program and depending on how the program goes would like to look at incorporating the Major Female teams in 2025. Will add \$1k to our budget for this program.

Task: Executive to review the updated checklist and to send Jason any feedback.

6. Referees

a. RIC Season Report

Verbal update.

In 2024, the plan is to move to one Assignor and then have a second Assignor who basically handles any game changes.

b. LC Box Rule Book

Currently, it appears there are no plans for a 2025/2026 complete re-issue of the Box Lacrosse Rules. Last re-issue which had rule additions/revisions was the 2017/2018 Box Lacrosse Rule Book.

Task: Duane will follow-up with LC to see what their plans are re issuing Box Lacrosse Rules which includes all the side documents since the last re-issue and any new additions/revisions.

c. Game Sheet

Task: David to remind Referees to:

- Print name
- Record their #
- Record number of players on Bench for each team
- Record number of Bench Personnel on Bench for each team
- Sign-off at the end of game. Signature means the game sheet has been reviewed and all penalties have been recorded correctly as called.

Note: Since the current practise seems to be that one Official completes the required info for all Officials assigned to the game, David is implementing where the Crew Chief will be one the one that records all the info for all Referees in a game on the game sheet. The Crew Chief will be the one responsible for signing-off on the game sheet thus ensuring all info re penalties recorded are as per called in the game.

Task: David to look at adding Official Requirements re Game Sheets as a session in the Uber Clinic.

d. RMLL Referee Receipt

Task: David to instruct Referees to record:

City/Town

Mileage Split w/ other game? Y / N

KMs

e. Coach Referee Evaluation Form

A Committee was created in 2022 to revise the info on the current form and once the new info was determined, then an App would be created for use in the 2023 season. Although a lot of work went into finalizing the info, the info was not finalized and the App could not be created nor a form with the new info for use in the 2023 season.

Decision: Since it was deemed the info collected is still worthwhile, the info will continue to be collected in the 2024 season.

Task: David to take the info from the Committee and fine tune and have a completed form sent to the RMLL Executive by Mon. November 20, 2023.

An app will not be created for the 2024 season.

The form will still be mandatory but the fine for not submitting the form will be waived for the 2024 season.

Task: David and/or Greg, to summarize the info collected in 2023 and to put together a presentation which includes how the info collected is used by the ALRA for the RMLL Planning Meeting and AGM.

Will need to present the new form at the RMLL Planning Meeting and AGM.

f. RMLL Referee Budget Items

i. Inter-Provincial Travel

\$6,510.00 request for the funding for Inter-Provincial Travel where:

Accommodation was \$1,120.00

Airline Tickets was \$4,230.00

Airport Parking was \$160.00

Per Diem was \$1,000.00

Decision: Reduce the \$6,510.00 to a max of \$3,000.00.

Task: David to send the breakdown for the \$3k by accommodation, Airline tickets, airport parking and per diem.

ii. Referee Evaluation

Clarified by David Oct. 24 - The program is to be run through the RMLL.

\$6,000 request for an RMLL Referee Evaluation Program for an Official from specific group of selected Referees (past & present) who would evaluate no more than a total of 50 (fifty) 2024 RMLL games at a cost of \$60.00 per game and where mileage cannot exceed \$3,000.00 for the duration of the RMLL Referee Evaluation Program in the 2024 season.

Referees for evaluation would be identified from the Coach Referee Feedback, historic Referee Feedback and for Referees who have been identified as possibly moving up in a RMLL level. Evaluations would come back to the RMLL Executive.

iii. New RMLL Referee Acquisition Incentive

Currently short about 20 Officials in the RMLL:

5 in Wheatland

5 in SALA

2 in CALL

4 in GELC

4 in CDLA

Clarified by David Oct. 24 - Request for \$2,900 for a Referee Acquisition Incentive Program where the RMLL would donate \$145 to each new RMLL Referee to a maximum of 20 Referees once they had officiated 10 (ten) 2024 games regardless of the level officiated. Referees qualifying for this incentive would be from the Graduating Junior List from the 2022 and 2023

seasons where a Graduating Junior from these lists had not officiated in the 2023 season.

g. ASL, Tier I & Tier II – 2 Man vs 3 Man

Many Tier I teams would like to drop the 3-Man-Mechanic and just have the 2-Man-Mechanic.

As per David Oct. 30, 2023: I don't think moving back to the 2-official mechanic is going to be supported by the ALRA or LC.

Tier II would like to implement the 3-Man-Mechanic but have a concern re the additional cost.

Task: Darrel will include on the Tier II Planning Meeting Agenda and will advise if any Tier II teams are in favour of using the 3-Man-Mechanic in 2024.

h. ALRA Invoicing

2023 Team Invoicing Sent: Oct. 4, 2023

Note: This invoice was for 504 played games of which 23 were Ex games, 430 played Regular Season games and 51 played Playoff games. The assigning fee was for 523 as includes the 19 cancelled games of which 6 were Regular Season and 13 were not required playoff games.

The invoice does not include the 41 games played in SK and MB and does not include the 41 Provincial games of which 3 were not required.

Total Invoice: \$48,098.69

Assigning - \$3,138.00 (\$6 per game) Includes the 19 cancelled games.

Mileage - \$40,432.35 (\$0.40/KM for Driver & \$0.10KM for passenger)

Per Diem - \$4,528.34 (\$20 for over 200KM and \$50 for overnight)

Total Games invoiced – 523 (504 played and 19 cancelled)

Ex Games - 23

Regular Season – 430 played games

Playoffs – 51 played games

Note:

Jr. A, as per LC mandated, had the 3-Man Mechanic for all 23 AB Regular Season games and 9 AB first round playoff games.

ASL had 35 Regular Season games of which only 6 were 2-Man-Mechanic. The 6 played first round Playoff games all had the 3-Man-Mechanic.

Tier I had 119 AB Regular Season games of which only 10 were 2-Man Mechanic. All 14 AB played Playoff games had the 3-Man-Mechanic.

2022 ALRA Invoicing

2022 Invoicing Received: Oct. 5, 2022

Note: This invoice was for 465 played games of which 15 were EX games, 402 played Regular Season games and 48 played playoff games. The assigning fee was for 477 games as includes 12 cancelled games of which one was a Regular Season and 12 were not required playoff games. The invoice did not include the 43 games played in SK and MB and the 45 Provincial games.

Total: \$37,304.63

Assigning - \$3,234.00 (\$6 per) Includes 12 cancelled games.

Mileage - \$32,560.63 (\$0.40/KM for Driver & \$0.10KM for passenger)

Per diem - \$1,510.00 (\$20 for over 200KM and \$50 for overnight)
Total Games Invoiced – 477 (465 played and 12 cancelled)
Ex Games - 15
Regular Season – 401 played games
Playoffs – 48 played games

i. ALRA 2024 Rate Increases – Mileage, Per Diem & Game Fees

Mileage Rate has been \$0.40/KM for driver & \$0.10/KM since 2012
Last Referee Game Fee increase was effective for the 2018 Season. When the ALA BoD approved this increase, the Motion also had:

ALRA Compensation

Game Fees - ALRA game fees will be reviewed every two (2) years by the ALA BOD. Any increases to game fees shall be capped at 3% then rounded up to the nearest whole dollar.

Mileage - ALRA mileage will be reviewed every two (2) years by the ALA BOD. Any increases to game mileage shall be capped at 3% then rounded up to the nearest whole penny not to exceed CRA guidelines.

Travel Time - ALRA travel time will be reviewed every two (2) years by the ALA BOD. Any increases to travel fees shall be capped at 3% then rounded up to the nearest whole penny.

Mileage

Motion by David: To increase the Official driver mileage paid for a RMLL game to \$0.53 per km for a round-trip distance (to and from the arena the Official is assigned to) where the first 50 km are not paid for until a round-trip mileage travelled is greater than 50 km.

2nd by Melinda

Carried

Motion by David: To increase the Official passenger mileage paid for a RMLL game to \$0.15 per km for a round-trip distance (to and from the arena the Official is assigned to) where the first 50 km are not paid for until a round-trip mileage travelled is greater than 50 km.

2nd by Norm

Carried

Task: Chris to add to the RMLL Regulations as the driver and passenger rates are different rates than in the ALA Regulations.

Per Diem

Motion by Chris: To increase the per diem amount for Officials (driver and passenger) to \$30.00 when a round trip travel distance (to and from the arena the Official is assigned to) exceeds 200 km. For overnight trips, (requiring a stay at a hotel), an Official (driver and passenger) will receive a per diem of \$70.00 per day for each day the Official (driver and passenger) is away (due to travelling and officiating) from home.

2nd by Darrel

Carried

Opposed: Greg

Task: Chris to add to the RMLL Regulations as the per diem amount for over 200 km is different than in the ALA Regulations and overnight includes “requiring a stay in a hotel”.

Game Fees

Current

	2023 Per Official Game Fee	2023 2 Official Total/Game	2023 3 Officials Total/Game
Major Female	\$73.00	\$146.00	
Junior B Tier II	\$73.00	\$146.00	
Junior B Tier I	\$79.00	\$158.00	\$237.00
Jr. A	\$85.00		\$255.00
Sr. C	\$79.00	\$158.00	
Sr. B	\$85.00	\$170.00	\$255.00

ALRA Proposal

Proposed Game Fee Rate

	Proposed Per Official Game Fee If 2 Officials	Increase Per Official Game Fee If 2 Officials	Proposed 2 Officials Total/Game	Increase If 2 Officials Total/Game
Major Female	\$75.00	\$2.00	\$159.00	\$4.00
Junior B Tier II	\$93.00	\$20.00	\$186.00	\$40.00
Junior B Tier I	\$99.00	\$20.00	\$198.00	\$40.00
Jr. A				
Sr. C	\$99.00	\$20.00	\$198.00	\$40.00
Sr. B	\$100.00	\$15.00	\$200.00	\$30.00

Proposed Game Fee Rate

	Proposed Per Official Game Fee If 3 Officials	Difference Per Official Game Fee If 3 Officials	Proposed 3 Officials Total/Game	Difference Total Game 2 vs 3 Officials
Major Female	\$60.00	-\$15.00	\$180.00	\$30.00
Junior B Tier II	\$84.00	-\$9.00	\$252.00	\$66.00
Junior B Tier I	\$90.00	-\$9.00	\$270.00	\$72.00
Jr. A	\$100.00	-\$15.00	\$300.00	
Sr. C	\$90.00	-\$9.00	\$270.00	\$72.00
Sr. B	\$95.00	-\$5.00	\$285.00	\$85.00

Tabled – Until RMLL Executive Meeting Nov. 26 after AGM

j. Clarification re ALA Regulation 14G Per Diem

A per diem will apply to referees that are away from home (travelling or refereeing). Referees travelling 200 km or more round trip will receive \$20. Overnight trips will be paid at a rate of \$70 per day. (As per ALA Regulation revised September 16, 2023)

Clarification

Referees travelling over 200 km in a round trip will receive a per diem of \$20.00. A Referee staying overnight will receive \$70.00 per day which is for days travelling as well as officiating.

In 2024, this Regulation will no longer apply to Referees officiating RMLL games, as this will be a Regulation in the RMLL Regulations.

k. Regulations

i. Dave McGrava Proposal - Central Payment of Game Fees (Reg. 15.2)

Proposal discussed and rejected.

l. Uber Clinic

Addition Mon. Oct. 23 as forgot to discuss this item on the Agenda.

As per Kevin: I can confirm that the ALRA BoD decided that we would like to hold our ALRA Uber Clinic in conjunction with the RMLL Super Coaching Clinic scheduled for April 5, 6, & 7, 2024 at the Okotoks Recreation Center.

7. ALA Sept. BoD Meeting

a. Update

i. RMLL Project Submissions

ALA Funding of RMLL Teams to Nationals - \$4k/team – Passed. Now a line item in the ALA Budget, so no longer must submit as a Project.

ALA \$5k Funding of Super Clinic. Passed. Is now a House Project, so do not have to submit a Project Request until the next ALA Strategic Plan in 3 years.

Indigenous Content for Provincial Opening Ceremonies - \$800 per Division with Tournament Style Provincials – Passed. Now a line item in the ALA Budget so no longer must submit annual Project Request.

\$10.5K for 3-Man-Mechanic for Tier II – Not approved

ii. ALA Regulation Revisions Affecting Major

The ALA Provincial Fee for Major is now \$1K per team.

iii. 2024 ALA Registration Fee

Due to an ALA surplus from the 2022/2023 Reporting Period, there will not be an increase to the ALA Registration Fee for players, coaches, trainers, managers, and Executive for the 2023/2024 Reporting Period.

iv. ALA Financials

September 15 ALA QB Reports 2022/2023 have a \$169K surplus.

September 15 2023/2024 Reporting Period Budget has a \$32.7K deficit.

v. ALA Planning Meeting Summary

Reviewed Summary of ALA Planning Meeting Revisions sent out by the ALA.

Minor box floor times will now reflect those recommended in the LC LTAD.
Game length in each Division increases by 15 minutes.

vi. Proposed Bylaws for 2024 ALA AGM

Task: Executive to review ALA Proposed Bylaws for 2024 ALA AGM and to send comments and questions to Duane.

8. ALA AGM

Sat. Nov. 4 and Sun. Nov. 5 at Hotel 11 by Sonesta, Calgary
No delegate fees. Awards Banquet Sat. night - \$50.00 per person.
From RMLL Executive only Duane is attending.

Task: Commissioners to send an e-mail to their teams asking them to have their Head Coach assign their proxy to Duane, if their team is not attending.

Sat. October 21 – 9:00 am to 5:00 pm

9. Season Reports

Missing Treasurer Report, Jr. A Commissioner Report and Minto Report and Development Commissioner Report.

Update Oct. 23 – RIC Report now received.

10. RAMP

Stats as presented. 95% registration of 2019 numbers of which 92% were registered at the end of the Season to a 2023 team.

RAMP opens on December 1, 2023, for player, coach, trainer, and manager registration for the 2024 Season.

Note: For some reason the ALA total player registration for Major Box is 21 less than our total number and 21 less than what RAMP has.

11. Stats

As presented.

12. New Team, Tier Change Request & Franchise Transfers

Sr. C – New Franchise inquiries from Titans and Lethbridge

Jr. A – Inquiry from Outlaws Tier I to move to Jr. A (**confidential**)

Tier I – Inquiry from Cranbrook Black Wolves to move to Tier I

Tier II – New Franchise inquiry from GP

Sr. Major Female – Calgary Cougars. As per Alex, North may also apply for a new Franchise.

13. Development

a. Super Coaching Clinic

If the ALA Membership approves the ALA Budget, then we will receive \$5,000.00 as per our Project Submission which was approved by the ALA BoD.

2023 had 43 coaches register for the Comp Intro Clinic and 12 coaches for PD Points & further info.

Communication re-registration will be posted right before or shortly after our AGM.

2023 – Weekend of April 5, 6 & 7 at Okotoks Recreation Centre

Task: Chris to confirm Duane, Walt, John, Jason, Kane, Greg Hart will again volunteer as Instructors for the Clinic.

Task: Chris to confirm the two Tier I teams for the April 6 Ex Game.

If rooms are available, and pending Membership approval of the ALA Budget, will pay for hotel accommodation for Minor coaches attending.

The registration fee for both groups will be \$150.00 as we no longer have to purchase coaching manuals for the Comp Into participants.

14. Key Event Dates

Currently updating the Key Event Dates for 2024.

Task: Commissioners to review Draft and to advise of any missing events and any known info for the missing info in dates/locations/who on the Draft.

Task: Darrel to advise what the plans are for the 2024 MacDonald Cup.

Task: Chris to find out when the Women's 2024 World Box Tryouts are and where they are being held.

Task: Ian to send a communication out to the AB Tier I teams reminding them the Host Bids for the 2025 Founders' are due December 1, 2023.

Add Tryout Dates for U20 Men's Field Team – Looking at June 29th and 30th. Event is in 2025.

Add Jr. A EX Weekend on April 20/21, 2024 in Edmonton.

Add First Nations Cup over Labour Day (Sat and Sun).

Add 2027 NAIG will be held in Calgary.

15. Marketing & Communications

a. 2023 Outstanding Items

i. Streaming

Divisions and teams are now doing their own thing.

The RMLL Executive will just continue to support Division and/or team streaming directions.

ii. Marketing Communications Adhoc Committee

Task: John to draft a term of reference for circulation to the Executive by Wed. Nov. 15, 2023

iii. Strategic Planning Survey

Not applicable currently.

iv. Commissioner of Discipline & Appeals

Task: John to draft a job position for this position for circulation to the Executive by Fri. Nov. 17, 2023.

b. Graduating U17 Communication (Male & Female)

Task: Alex to draft the Female communication.

Task: Chris to draft the Male communication.

Both communications are to be sent out by mid December 2023.

c. U17 Info Sessions (Male & Female)

Sessions will be for both male and female players.

North Info Session: Fri. Jan. 5, 2024 – in-person and Duane will present.

South Info Session: Fri. Jan. 12, 2024 – in-person and Duane will present.

Central Info Session: Due to a lack of participants and several teams not attending the 2023 session, we will not hold a session in 2024.

d. North and South Jr. Combines (Male)

North Combine (male) – Saturday Jan. 20, 2024 – 4:00 pm to 7:00 PM – Orion Plastics S Field House – Field House SP. Registration Fee is \$30.

South Combine (male) – Have requested Sat. Feb. 3, 2024 - 12:30 pm to 3:00 pm at the Saddledome. Game Sat. evening is Roughnecks & Rock. Registration Fee \$60.

Task: Dune working with Mike Board to confirm Feb. 3. If turns out Feb. 3 is unavailable at the Roughnecks will find an alternate location.

e. South Jr. Combine (Female)

The Major Female Division will not be holding a combine in 2024.

f. Tier I Podcast

Dave McGarva is again asking for funding for the Tier I Podcast, Jr. Beast.

The request is for \$800 (\$300 more than last year). The additional \$300 is for the purchase of equipment.

Funds included in Draft 2024 Budget.

16. RMLL Regulation Revisions

a. Discussion Items

i. Jr. A Criteria - New Franchise and Tier Change Requests

Task: Greg to add to Jr. A Planning Meeting Agenda to see if Jr. A would like to add any Jr. A requirement to the New Franchise Request and Tier Change Request documents or would like to have a Jr. A specific document for each.

ii. Jr. A Protected List

Task: Greg to add to Jr. A Planning Meeting Agenda a process to determine a Protected List for a new Jr. A Franchise and for a Tier Change Request.

iii. Jr. A Call-up & Protected List Player Registration Fee

Task: John to draft survey questions re Tier I & Jr. A relationship to be completed by Tier I teams on Survey Monkey. The survey needs to be completed so results can be shared with Jr. A and Tier I at their respective Planning Meetings.

iv. Supplemental Discipline

Task: John to draft a Regulation stating the RMLL does not have supplemental discipline but that a video may be submitted to team's Commissioner, which the Commissioner may review when the Commissioner is determining the suspension and/or fine for an infraction given during a lacrosse game.

Reminder: Commissioners to follow Regulation 39 when issuing a suspension and/or fine for a gross and a match infraction.

v. ASL Coaches Listed on ASL Protected List

RMLL Regulation 19.8

19.8. Player Coaches are only allowed in the Senior C Division and the Senior Major Female Division and must have the minimum Box Coaching Standard certification requirements of the LC.

This year some Sr. B teams had their Coaches listed on their player Protected List and had individuals who sometimes were listed as player on the game sheet and other times as a coach.

Decision

- You can be a Player or a Coach but cannot be both at the same time.
- You cannot be an active player while being a coach.
- Must register twice in RAMP; register as a coach and register as a player.
- May be on the listed on the Protected List but cannot be listed on the system roster as both a coach and player.

vi. CCES

Sr. B, Jr. A, and Tier I players, coaches, trainers, and managers must have completed 14 days prior to the attending a National Tournament (Presidents', Minto & Founders').

Task: Chris to add requirement to RMLL Regulations.

Task: Chris to ask SportzSoft for an enhancement to add certificate or certificate number to personnel profile in the system, so we can track and run reports.

vii. Rostering Players from Outside Canada

A team does not require a LC Transfer to add an out-of-country player to their roster. The player just needs to provide proof of medical insurance.

Task: Chris to add a RMLL Regulation.

viii. Proof of Medical Insurance

An out-of-country player must complete the "Proof of Medical" form and submit it to the ALA.

ix. Team EAP

Task: Chris to add to RMLL Regulations: Annually by April 15, each team must complete an EAP and submit to their Commissioner and the RMLL Executive Director. Commissioners will send as a package to their teams for Trainers to put in their Med Book.

b. Proposed Regulation Revisions

Motion by Earl: To open the proposed Regulation revisions.

2nd by Darrel

7.3 – Accepted

12.2.1. – Accepted

26.5.3.3.2. – Accepted

26.8 – Accepted with this change as well - if the result would be a lower-level Franchise's registered players would be less than fifteen players and one goalie.

29.4.1 – Accepted

29.8 – Accepted

29.8.1. – Added - Notwithstanding 29.8, a Tier II player can participate in a Tier I, Sr.B, and Sr.C practice or game with the prior consent of their Tier II current head coach or manager.

29.11 – Accepted with changing illegal to ineligible

38.4.1. – Add - Notwithstanding 38.4, in ASL where a Franchise attending a President's Cup is permitted to add players from other ASL teams, the attending Franchise is required to notify the player's head coach or manager of the request prior to asking the player, and requires the player's Franchise's consent, not to be unreasonably withheld. The Commissioner will determine what constitutes unreasonably withheld. There is no appeal of the Commissioner's decision. A player cannot be approached or asked by any Franchise Official or protected player of the attending Franchise, to attend prior to that player's Franchise being eliminated from the playoffs. There shall be no compensation permitted to the lending Franchise.

39.13 – Accepted

40.5 – Will remain at a one game suspension.

40.17 – Added – Delete Tier II and add penalty before minutes

40.18 – Added- Delete Tier II and add penalty before minutes

40.19 – Added – Delete Tier II and add penalty before minutes

40.20 – Added – Deletion of 40.20

40.21 – Accepted deletion of 40.21

41.3 – Accepted

41.5 – Accepted

41.6 – Accepted

41.7 – Accepted with the addition of where applicable at the end of the last sentence.

Motion by Earl: To accept all changes as presented or revised.

2nd by Melinda

Carried

17. RMLL Contracted Arena

For 2024 will again contract Stu Peppard and Max Bell in August when Stu Peppard is closed.

Must book in November and cannot cancel any bookings after the beginning of January 2024.

18. Scheduling

Division Constraints including Playoff format and dates required by November 30, 2023.

a. Deadlines

Jr. A Schedule due by December 15, 2023

Sr. B, Sr. C, Tier I, Tier II and Major Female teams must have their team home game timeslots and team constraints entered in the system by Jan. 15, 2024.

b. Jr. A Ex Game Weekend

The weekend of April 20 and 21 in Edmonton

Task: Greg to provide the schedule

c. Tier II Ex Game Weekend

Task: Darrel to provide the weekend and the schedule

d. Blackout Dates

RMLL Dates: April 5, 6 & 7, 2024 due to Super and Uber Clinics

Task: Alex to provide the blackout date for Major Female for Team Alberta Tryouts

Task: Duane to provide the tryout dates for U20 Men's Field Team

19. Administration

a. Coaching Certification

Coaches taking a Comp Intro Clinic in 2023 and beyond no longer must submit the workbook. This does not apply to coaches who took a Comp Intro Clinic prior to 2023.

Task: Commissioners to remind teams with Comp Intro or Comp Dev Certified Coaches who coached in 2023 to self-report their PD Point in the Locker.

Task: Duane and Chris to revise the current document for RMLL Coach Requirements.

b. Team Event

Task: Commissioners to remind their teams of RMLL Regulation 8.1.1. Team Event:

Each RMLL Franchise is required to complete a Team Event entry in the RMLL Team Management System for all their Franchise lacrosse activities held in Alberta during the off season/pre-season. Franchise lacrosse activities requiring a Team Event include: a team activity which includes a team's roster players, protected list players, U17 graduating players, Division free agents and exhibition games.

c. Division Discipline Reps

Task: Commissioners to submit the names of two volunteers from their Division for RMLL Discipline Representative by November 30.

d. RMLL Website

Many features available on the website are not being used like player of the week, player position, etc.

Task: Chris to see if player photos can be rolled over with system rollover to new season.

e. Game Sheets

Game Sheet for 2024 has been revised to include goalie stats.

Game Sheet packages will be handed out at the Planning Meeting and AGM weekend.

Task: Commissioners to let the RMLL Executive Director know if their Division or a team in their Division would like to use the Game Sheet App.

Even if using the Game Sheet App, the paper copy of the game sheet must still be submitted.

f. Draft Deadlines

Jr. A prior to Tues. Feb. 6, 2024 – Will hold Mon. Feb. 5, 2024

Tier I between Feb. 7 and Feb. 13, 2024 – North Draft is Fr. Feb. 9, 2024

Sr. B prior to Feb. 15, 2024

g. LC Negotiation List Deadlines

Jr. A Negotiation List due Feb. 15

Sr. B and **Tier I** due Feb 20

LC Transfers Open – March 13, 2024

LC Transfers Close – June 26, 2024

h. Annual Filings

Task: Commissioners to remind their teams to file their annual filings.

Sun. Oct. 22 – 9:00 am to 3:00 pm

20. Financials

a. 2024 Deferred Income

The 2023 Financials has deferred income of \$18,180.00 which includes \$6,180.00 deferred from 2022 of which \$5,100.00 is Tier II Western Championship and \$1,080.00 is for the Sr. C Glen 'Moose' Tournament and \$12,000 collected in 2023 from the Jr. A teams for Minto airfare in 2024.

Task: Earl will put each of these 4 amounts in a separate GIC so interest can be earned until we know what we are doing with the Tier II and Sr. C amounts and until we must use the funds in 2024 for the funds collected for Minto flights.

Motion by Alex: To have deferred income for the 2022/2023 Reporting Period of \$18,180.00 of which \$5,100.00 was collected in 2022 from Tier II for the Tier II teams attending the Western Canada Cup when the North and South AB Champions were to attend, \$1,080 collected in 2020 from Sr. C to put towards the entry fee for the team attending the Glen "Moose" Tournament and \$12,000.00 collected in 2023 from the Jr. A teams for the Jr A team attending Minto in 2024. If the funds collected from Tier II and Sr. C are not used in the 2023/2024 Reporting Period, there will be an Executive motion to refund the Tier II and Sr. C Division teams.

2nd by Melinda.

Carried

b. Bonds

Bond Summary – 2023 Season

Performance Bonds

Start of 2023 Season	66,000	
Bonds from new teams in 2023	1,000	(Chaos Junior Lacrosse Club)
Minus bond refund in 2023	-1,000	(Brooks Drillers Tier III)
Minus forfeited bond	-1,000	(Sherwood Park Titans Sr. Women)
End of 2023 Season	65,000	

\$65k in Bonds includes:

Calgary Cougars Sr. Major Female (withdrew

2023)

Edmonton Blues Jr. A (withdrew 2019)
Fort McMurray Wolves Tier II (withdrew Feb. 2013)
Crows Nest Ravens Tier III (withdrew Feb. 2016)
Grande Prairie Chiefs Sr. C (withdrew 2018)
Okotoks Erratic Sr. C (withdrew Dec. 2021)
Medicine Hat Sun Devils Tier II (withdrew Mar. 2022)
Red Deer Rage Sr. B (withdrew 2022)

Potential Refund in 2023/2024 Reporting Period \$8,000.00

Refundable Application Bonds

Start of 2023 Season	4,000.00	
Bonds from new teams in 2023	1,000.00	(Chaos Junior Lacrosse Club)
Minus bond refund in 2023		
Minus forfeited bond		
End of 2023 Season	5,000.00	

\$5k in Bonds includes:

Westlock Rock Tier II (withdrew 2022; reentered 2023)	
Red Deer Riot Major Female (joined 2022; played 2022; one default in 2023)	
Calgary Bears Sr. C (joined 2020; played 2022 & 2023)	Refund?
Fort Sk Rebels Sr. B (joined 2022; played 2022 & 2023)	Refund?

Jr. B Tier I Travel Account

As of September 30, 2023 - \$39,850.87 which includes interest of \$2,350.84.
Float funds to use to purchase flights and book hotels for Founders'.
Tier I's decide what to do with the interest since it is their money.

Jr. B Tier II Travel Account

Closed at the beginning of 2023. No funds were ever deposited into the account.

Task: Greg L. to advise who we refund the Blues Performance Bond of \$1,000.00 to.

Task: Chris to conduct the 7 teams who currently do not have a team, to see if they want their Performance Bond of \$1,000.00 refunded.

Motion by Earl: To refund the Calgary Bears Sr. C Franchise their Refundable Application Bond of \$1,000.00 as they have completed two full seasons of play, did not have a defaulted game in the two (2) year period and have no money owing to the RMLL.

2nd by Ian

Carried

Motion by Earl: To refund the Fort Saskatchewan Rebels Sr. B Franchise their Refundable Application Bond of \$1,000.00 as they have completed two full seasons of play, did not have a defaulted game in the two (2) year period and have no money owing to the RMLL.

2nd by Ian

Carried

c. Calgary Cougars Performance Bond & Defaulting Fine

Withdrew April 11, 2023. 2023 Season started Tues. April 19.
Could not field a team with 7 players expecting.

They paid their 2023 Franchise Fee, including \$200 Contingency Fund and \$250 MAIG U19 donation, their RMLL the floor costs at Stu Peppard (\$3,000) and paid floor costs for other teams who were not able to cancel the floor for home games with the Cougars.

The Cougars intend on applying for a Franchise for the 2024 Season.

Motion by Melinda: To waive the forfeit of the Calgary Cougars Sr. Major Female \$1,000.00 Performance Bond.

2nd by: Earl.

Alex Abstained

Carried

Motion by Melinda: To waive the \$2,000.00 fine for withdrawing from the season after the season schedule has been created.

2nd by: Earl.

Alex Abstained

Carried

d. Red Deer Riot Refundable Application Bond

Defaulted Game MF-018 on Sun. May 14

Defaulted Game on June 2 but latter on game was rescheduled on June 26.

Motion by Christine: Although a default in the 2023 Season, to waive the forfeit of the Red Deer Riot Refundable Application Bond of \$1,000.00 for now and determine if bond will be refunded at the end of 2024 if they do not have a defaulted game in the 2024 Season and have no money owing to the RMLL.

2nd by Darrel.

Carried

e. 2023 Financial Statements

Task: Chris to send the Executive the revised QB Financial Statements after the Metrix Review and to provide the 2023 Budget to Actual Variance Report.

f. RMLL AR Summary

Task: Chris to send the Executive the AR Reports as of Oct. 31, 2023.

g. 2024 Budget

Motion by Earl: To present two budgets to the Membership. One with the current Franchise Fee of \$800.00 and the second with a Franchise Fee of \$950.00 which is an increase of \$150.00.

2nd by Darrel

Carried

h. 2024 Franchise Fee

The last Franchise Fee increase was in 2017 where the Fee went from \$650.00 to \$800.00.

Motion by Darrel: To propose to the Membership a \$150.00 increase to the Franchise Fee effective for the 2024 season.

2nd by Alex

Carried

Will put forth as a Motion at the November 2023 RMLL AGM

i. Contingency Fund

Motion by Christine: To move \$10,000.00 from the 2022/2023 Reporting Period surplus to the Contingency Fund.

2nd by Earl

Carried

j. Increase Credit Card Spending Limit

Motion by Earl: To increase the GIC supporting the RMLL credit card by \$10,000.00 and increase the RMLL credit card limit by \$10,000.00.

2nd by Alex

Carried

k. Minto Travel Funds

In 2023 we collected \$3,000.00 from each of the 4 Jr. A teams to go towards the flights for the RMLL Jr. A team going to the 2024 Minto in Coquitlam, BC. In 2024, the Jr. A teams will be invoiced equally for the difference of the actual flight costs and the funds already collected.

21. RMLL Awards

a. Volunteer of the Year - Bill Sucha Volunteer Award

Motion by Earl: To give the 2023 Bill Sucha Volunteer Award to Tony Materi.

2nd by Darrel

Carried

b. Coach of the Year - Wayne Sutherland Coaching Award

Motion by Darrel: To give the 2023 Wayne Sutherland Award to Robin Finley and Vay Diep.

2nd by Ian

Carried

22. RMLL Planning Meeting and AGM

a. Executive Attending

Duane – Fri., Sat., and Sun. – Accommodation required Fri. & Sat.

Greg L- Fri., Sat., and Sun – No accommodation required.

Earl – Sat. and Sun. – Accommodation required Sat.

Chris - Fri., Sat., and Sun. – Accommodation required Fri. & Sat.

Norm - ?

Melinda - Fri., Sat., and Sun. – Accommodation required Fri. & Sat.

Ian - Fri., Sat., and Sun. – Accommodation required Fri. & Sat.

Darrel - Fri., Sat., and Sun. – Accommodation required Fri. & Sat.
Alex - Fri., Sat., and Sun. – Accommodation required Fri. & Sat.
Greg H. - ?
David - ?

b. Elections

President – Duane will let his name stand.
Treasurer – Earl will let his name stand.

c. Fri. Evening Agenda

Coaching Certification – Duane to present.
Coach Referee Feedback – Duane to present.
U19 NAIG Update – Darrel to present.
ALA Bylaw Proposal – See if an ALA Executive is available to present.
RMLL Awards – Duane to present.
Crow Lax TV – Dave McGarva Request – Declined as Membership felt the 2022 Friday evening Agenda was too long and streaming was a 2022 Friday Evening Agenda Item.
ASL Awards – Declined as not felt to be the appropriate place to hand out.
Social – appetizers and 2 drink tickets

d. Invited Guests

Tony and Vay are attending, need to confirm Robin is planning on attending.
Duane will ask Janice, Dave, and Steve if they would like to come to present the Sutherland and Sucha awards. If attending, they will need accommodation for Fri. evening.

e. Sat. Jr. A & Tier I Meeting

Requested by Jr. A teams. Will hold from 3:00 pm to 3:30 pm in the Tier I Breakout Room.

f. Division Agendas

Task: Commissioners to submit by Monday, October 30, 2023

g. Division Minutes

Task: Division Commissioners to submit by Thursday, November 30, 2023

h. Division Scheduling Constraints

Task: Division Commissioners to submit by Thursday, November 30, 2023.

23. Executive Meeting After AGM

Sun. November 26, 2023

24. New Business

To ask Membership at AGM if every 2nd or 3rd year they would like to hold virtual Division Planning Meetings and AGM to save on expenses.

25. Adjourn

Motion by Melinda: To adjourn at 12:43 pm on Sun. October 22.

2nd by Earl

Carried

