



**RMLL Executive Planning Meeting
Fri. Oct.14, Sat. Oct.15, and Sun. Oct.16, 2022
Delta Calgary South
135 Southland Drive S.E., Calgary
Acadia Room – Tower Building**

Minutes

Present: Duane Bratt, Greg Lintz, Earl Caron, Chris Thielen, Norm Shaw, Melinda Campbell, Jason Crook, Pat Hanson, Alex Traboulay, John Tyrrell, Greg Hart (parttime) and David Westwood (Sat. afternoon via phone).

Regrets: Sean Aggus

1. Call to Order

7:14 PM

2. Quorum

Met

3. Approval of Agenda

Motion by Earl: To approve Agenda.

2nd by Pat

Carried

4. Approval of 2022 Planning Minutes

Motion by John: To approve the 2022 Planning Meeting Minutes.

2nd by Greg

Carried

5. Season Reports

Missing Treasurer Report, Jr. A Commissioner Report and Minto Report.

Task: Duane and Jason to draft a report for ALA to send to LC re issues at 2022 Founders.

Task: Greg H and Jason as Technical Director to collaborate on a report card for Major coaches and players.

Task: Greg H. to draft an outline for Commissioners to use at their Planning Meetings re the future direction of the RMLL.

6. RAMP

Stats as presented. 94% registration of 2019 numbers of which 90% were registered at the end of the Season to a 2022 team.

RAMP opens on December 1, 2022, for player, coach, trainer, and manager registration for the 2023 Season.

7. Stats

Minor male and female 2022 numbers are concerning.
What can the RMLL do to retain players?

8. New Team, Tier Change Requests & Franchise Transfers

Tier I – Cranbrook Outlaws inquired about moving their Tier II team to Tier I.

Parkland Posse – Have not heard if they are applying to move from Tier II to Tier I.

Tier II – Siksika Nation inquired about fielding a Tier II team

Bobby Whitfield is spearheading this. Trying to find funding.

Southern Alberta Chaos will be submitting a Tier II application

Westlock Rock will be fielding their Tier II team

Have found a Coach. Will likely include players who didn't play last year.

Sr. C – Lethbridge planning on applying for 2024.

Going to pay their fine before the AGM this year.

9. Development

a. ALRA Advanced Development Project

Plan is to run in Edmonton area, with Tier I and Tier II teams looking to move to Tier I.

May be better to hold the weekend of April 1 & 2 as Super Clinic is the weekend of April 14, 15 & 16.

Using an approach like Uber Clinic but for Referees not yet ready for Uber Clinic. Plan to use 3 Man Mechanic.

Being run by Jason, Tony Reid, and David.

Task: Jason to advise if NAIG U19 could also participate.

b. Super Coaching Clinic

If the Membership approve the ALA Budget, then we will receive \$5,000.00 as per our Project submission which was approved by the ALA BoD.

2022 had 21 coaches register for Clinic and 9 coaches for further info. Due to coaching issues, could not communicate registration until March 8 and Clinic was April 2 & 3

This year registration will be posted right before or shortly after our AGM.

2023 – Weekend of April 14, 15 & 16 at Okotoks Recreation Centre

Added Friday night back in.

Instructors – Duane, Walt, John, Jason, Kane, Greg Hart (if in the country)

Ex Game Teams: Shamrocks will participate.

Task: John/Chris will confirm Mounties.

Task: Upon confirmation from Jason/Tony, Chris to advise male U19 NAIG they are welcome to participate in the EX-Games of the ALRA Advanced Development weekend instead of the Super Clinic Ex Game.

Sunday Practice Team: Jr. A Mounties

If rooms are available, and pending Membership approval of the ALA Budget, will pay for hotel accommodations for Minor coaches attending.

Uber Clinic

David confirmed the Uber Clinic will once again be held in conjunction with the Super Coaching Clinic.

Task: David to advise what the Uber Clinic wants for meeting rooms/facility at the Okotoks Recreation Centre.

10. Key Event Dates

Created a list of 2023 Key Events.

Task: Chris to keep updated and post to website.

- Added NCAA Recruitment June 9, 10 and 11, 2023.
- Sr. C Crossover weekend. Try to hold before Jr. A starts, maybe hold the weekend before or after May 24th.
- Add CDLA Canada Day Tournament.
- Three Miners teams are planning on playing out of Bill Hunter. Will we be able to schedule their home games there during GELC playoffs and Minor Provincials which are being held in Edmonton in the 2023 Season?
Task: Chris to check with Anna Lise
- Will LC hold a Jr. Ladies Nationals in 2023?
Task: Duane to advise after LC AGM
- Tier II Provincials thinking same weekend as last year. (August 11, 12 & 13, 2023).
- Western Canada Cup thinking of changing to invitational, but in Alberta could still just send be Top North and South teams.

Nationals

Founders' Cup		
2024 - Held in the East		
2025 - Held in Alberta		
Team Hosting Bid Submissions required by: December 1, 2023		
Presidents' Cup		
2024 - Held in West		
2025 - Held in East		
2026 - Held in West - Potential of AB Hosting		
Team Hosting Bid Submissions would be required by: December 1, 2024		
Minto Cup		
2024 - Held in BC		
2025 - Held in ON		
2026 - Held in RMLL		
Team Hosting Bid Submissions would be required by: December 1, 2024		
ALA Sponsorship of Major Teams Attending Nationals		
Team Attending Founders' Cup - \$4,000.00		
Team Attending Presidents' Cup - \$4,000.00		
Team Attending Minto Cup - \$4,000.00		
In years where AB is hosting, the second AB Team attending will be given the \$4,000.00 if having to travel over 100Km to the Event.		

11. Marketing & Communications

a. Graduating U17 Communication (Male & Female)

E-Mail out mid-December 2022

Task: Christine and Duane to draft for U17 male players

Task: Alex to draft for U17 female players and will send so it can be posted on RMLL website.

b. North, Central and South U17 Info Sessions (Male & Female)

North Info Session: Fri. Jan. 6, 2023; in-person; Duane will present.

Central Info Session via Zoom: Tues. Jan. 10, 2023; Duane will present.

South Info Session: Fri. Jan. 13, 2023; in-person; Duane will present.

Task: Alex to provide the date, etc. for the Female U17 Graduating Player Info Session.

c. North and South Jr. Combines (Male & Female)

North Combine (male) – Saturday Jan. 21, 2023 – 4:00 pm to 7:00 PM – South Field House (formerly Tudor). Registration Fee is \$30.

South Combine (male) – Sat. Jan. 28, 2023 - 12:30 pm to 3:00 pm at the Saddledome. Game Sat. evening is Roughnecks & Rock. Registration Fee \$60. Duane is still working out the details with Mike.

Task: Alex to advise of the details for the Female Combine. If holding would also have a Registration Fee of \$30.

Task: Chris to find out if we must complete the “Request for Non-League Programming Authorization” form and pay the \$100.00 sanction fee for each combine.

d. Tier I Podcast

Motion by Earl: To again fund \$500.00 towards the Tier I Podcast.

2nd by Norm

Carried

e. Streaming

Streaming has moved from a “nice to have offer” to an “expectation that you must offer”.

Currently Jr. A stream all their games using HM Live, except the Swat who have their own streaming contract, which provides the teams with a “full meal deal” where HM Live does everything. Teams do not have to worry about providing volunteers, equipment or if/how their home facility can accommodate. HM provides a highlight tape and both teams receive a copy right after the game. However, this comes at a high cost per game where currently is costing teams money opposed to breaking even or making money even though viewers are charged a fee and the team receives a portion of that fee. Note though: Jr. A did make money on their playoff games.

Currently Tier I is supposed to stream their games, but it is more of a “do it yourself” approach. Many of the teams are not streaming their games. Where teams do stream, some teams charge viewers a fee and others do not.

The ALA offers ALA Lacrosse TV where they provide the equipment, but teams still must provide the volunteers. Viewers are also charged a fee where a portion of the fee goes to the ALA and the remaining to the team. Not too sure as currently set-up, if the ALA Lacrosse TV option would work for streaming all games in all Divisions as seems to be more of an option for special events. Not sure they would have enough equipment for a number of games on the same day in different areas of the Province.

Sr. B is currently thinking about streaming their games using the Hockey Academy approach where they would stream on FB Live on an iPhone and tripod and a player who isn't dressed would film the game.

Currently some arenas have Live Barn which has no commentary. i.e. Spray Lakes and Nexsource Centre.

Since streaming is becoming an integral part of our offer, we should strive to have consistency between all of our Divisions.

Streaming may also be a way of growing/promoting our game and the various Major Divisions.

We do not wish to increase our team expenses as increased team expenses means increased player registration fees. Also, finding volunteers is becoming increasingly harder.

In addition to viewer fees, the main way to breakeven or make money on streaming is to have sponsors.

Need to find a model that works for all our Division needs and who can work around Live Barn.

Maybe start with a pilot project with a company that could meet our needs where in the pilot all Jr. A games are streamed, Tier I travel games, playoffs and Larry Bishop games are streamed and Provincials for Tier II and Jr. Ladies.

Find a well-known company to sponsor our streaming project.

Task: Greg H to spearhead this initiative doing some fact finding for a potential pilot program.

f. Marketing and Communications Ad Hoc Committee

Implement a pilot project.

To engage our Membership, have a committee that does not include RMLL Executive Members but instead is made up of RMLL Member volunteers with perhaps a liaison on the RMLL Executive to this committee.

Committee would look at acquiring RMLL sponsorship and ways of marketing games to teams, the public and sponsors.

Task: Duane to present concept to Members and ask for ad hoc committee volunteers Sat. morning prior to Division Planning Meetings.

12.LC

a. Revised Names

LC has revised the names for Minor Age Groups, so they are now standard across Box and Field.

U7 was 6U and formerly Mini Tyke

U9 was 8U and formerly Tyke

U11 was 10U and formerly Novice

U13 was 12U and formerly Pee Wee

U15 was 14U and formerly Bantam

U17 was 16U and formerly Midget

Junior and Senior names are staying the same.

b. Registration Fee Increases

Proposed LC registration fee increase for players, coaches, and referees for 2024 season. Will be a motion at LC AGM in November 2022.

Category	Current ALA	Current	LC Proposed	2024	2024 ALA
	ALA Fee	LC Fee	Increase	LC Proposed Fee	Potential Fee
RMLL Player	\$ 60.25	\$ 4.00	\$ 11.00	\$ 15.00	\$ 71.25
Coach	\$ 32.75	\$ 5.00	\$ 15.00	\$ 20.00	\$ 47.75
Trainer	\$ 24.25	?	?	?	?
Manager	\$ 24.25	?	?	?	?
Executive	\$ 24.25	?	?	?	?
Referee	\$ 39.25	\$ 15.00	\$ 10.00	\$ 25.00	\$ 49.25

13. ALA Sept. BoD Meeting

a. Update

Project Submissions

Were reviewed and the RMLL Project submissions were approved. Next step is the approval of the ALA Budget by the Membership.

Super Clinic - \$5k

Travel \$ for teams attending Nationals - \$4k Presidents' \$4k Founders' and \$4K Minto. In addition, if a RMLL Jr. Ladies team attended, they would also receive the \$4k.

ALA Financials

Some discussion on 2022/2023 budget but there has not yet been a final budget or final 2022 year-end numbers.

ALA/Minor LGB Website Revitalization Project

Is underway with the intention of having the new ALA website launching around October or November (prior to AGM) and new LGB websites launching shortly thereafter. \$28,000 cost. Suppose to attract non-members to come to the website.

ALA Player, Coach, Trainer, Manager and Executive Registration Fee

Appears to be status quo for 2023.

b. School Program

Province wide. Getting more traction in one area more than others. GELC a lot of engagement and bookings (existed in Edmonton already), but not much in other areas. Attending Teacher Conventions in SALA, CDLA, and CALL in the new year. Approximately 200 bookings across the Province.

c. Gap Analysis

U13 Division for 2022. What we're looking for from Coaches and Players. Bringing back U13 Player Clinics in 2023. One in each LGB for Players. For Players coming into U13, playing in U13, and those graduating. Will following an age group on their journey through Minor up to Junior.

d. Technical Road Map

Guide through the foreseeable future. 3 Pillars. Grassroots, High Performance, and Coach Development.

School Programing, Community Program, Beginner Clinics.

e. Ball Purchase Program

The ALA may have a ball purchase program.

14. ALA Regulation and Policy Revisions

ALA Regulation Revisions Affecting Major

25.08 All workbooks required after attending a NCCP clinic must be completed by December 31 of the year of the season following the clinic. Coaches who have not completed the workbook by their deadline are suspended until the workbook has passed the Lacrosse Canada grading process.

25.10 All coaching clinic requests are to be submitted to the ALA office a minimum of 45 days prior to the requested clinic date by the local governing body.

40– CAMP/NON-LEAGUE SANCTIONING

Task: Chris and Duane to follow-up with ALA to clarification what Major Programs fall under ALA Regulation 40 and what is just considered a RMLL Team event.

Additional ALA Regulation Revisions

Minor Provincials revised to just top 2 teams from each LGB

Might be more ALA Regulation/Policy changes coming.

ALA Policy Revisions

Purposed revisions to ALA Financial Policy currently being voted on.

15. ALA Strategic Plan

Current Plan extended for 2023.

New Plan required by September 2023.

16. ALA AGM

November 12 & 13, 2022 at the Cambridge hotel in Red Deer.

Delegate Fee is \$75.00 for non-voting Members.

2023 Budget includes 4 Executive:

Total Expense – 4 Executive is \$1,419.52 (\$354.88 per person)

Hotel Accommodation at \$140 is \$560.00

ALA Delegate Fee at \$75 is \$300.00

Meal Allowance at \$50 is \$200

Mileage at \$0.30 km for 1,198.4 kms is \$359.52 (89.88 person)

RMLL Executive Attending:

Greg L - No

Earl – No.

Norm – No.

Melinda – No

Jason – No as RMLL

Pat – Attending as Yetti but just on Sunday for AGM (getting Proxys from Tier II teams).

Alex - No

John – Yes.

Greg H – No.

David -?

Task: Chris to send in RMLL Delegate Form which includes Duane as President (free) and John and will book hotel for John (Duane also if ALA is not booking).

Task: Chris to send e-mail for Commissioners to send to teams about ALA AGM and if not going, can proxy to Duane.

17. RMLL Regulation Revisions

a. Discussion Items

i. Sr. B, Sr. Women & Jr. Ladies Division Names

Regulations will continue to use Sr. B

Task: Alex to advise what name(s) to use for Jr. Ladies and Sr. Women

ii. Protected List and Draft Details

Will include Sr. B, Jr. A, and Tier I along with any other Division which implements a Protected List and/or has a draft as a Schedule in the Regulations (even if included in a Division Operating Policy).

Task: Norm to send the details re the Sr. B Protected List and Drafts and Duane to send for Jr. A.

iii. Jr. A Roster Deadline

Any Division with their first Regular Season game after May 1, must have their rosters entered into the RMLL System by April 27.

iv. # Of Allowed Call-ups per game

Jr. A will be an exception and in 2023 will be allowed an unlimited number of call-ups per game.

Task: Chris to pull a Jr. A per game retrieval of Aps at the end of the 2023 season to be discussed at the 2024 Executive Planning Meeting.

v. Jr. A Call-up Process (Reg. 28.8.2)

Will delete Regulation 28.8.2 and **Jr. A** will follow the same call-up Regulations as the other Divisions which are Regulations 28.1 to 28.6. Regulation 28.3 will be revised to add Jr. A as an exception.

Add to Regulation 28.5: "Permission not to be unreasonably withheld"

Task: Jr. A Commissioner to let Jr. A teams know that not following the call-up Regulations means an illegal player which is a \$100.00 fine and loss of game.

Task: Review at the 2024 Executive Planning Meeting.

vi. Jr. A Non rostered player attending Jr. A Practice

Add new Regulation: During Regular Season, Playoffs, Provincials and RMLL Championships, a player cannot miss their rostered team practice to attend a practice of a higher-level team.

vii. Call-up Registration Fee

Add New Regulation: A player must pay the full registration fee of the team they are rostered to regardless of if they are paying a fee to another team.

viii. Division Award Plaques (Reg. 5.10)

Delete this Regulation.

ix. Sr. Women Draft (Reg. 25.11.1)

Task: Alex to advise what to do with this Regulation.

x. Jr. Ladies Free Agent Draft

Task: Alex to provide this information once known if the Jr. Ladies are going to draft and if a draft whether just Free Agents or all Graduating U17 players.

xi. Jr. Ladies Calgary Area Boundaries (Reg. 21.19.2)

Task: Alex to provide info after Division Planning Meeting.

xii. Tier II Travel Account

Task: Pat to provide info after Division Planning Meeting.

xiii. Tier II Edmonton Area Boundaries

Task: Pat to provide info after Division Planning Meeting.

xiv. Trades (Reg.24.12)

We need to expand the Trade Regulation and make its own Regulation so easier to find.

Trade must include the full name of the players and all the terms of the trade.

Trade must be approved by Division Commissioner or President in the case of a perceived conflict of interest.

Trade must be kept on file by Executive Member who approved the trade and with the Executive Director. If an Executive Director perceived conflict of interest, then the Vice President will keep the trade on file.

What is to be posted re a trade must be sent to the Executive Director.

Try to avoid trades that are "future consideration".

In circumstances where terms of the trade are based on the potential of future circumstance(s) which may or may not happen, the trade may be posted as "future considerations" if the trade details are included in the trade terms approved by the Division Commissioner and are on file with the Executive Director or Vice President.

Draft picks cannot be traded to a team not in the same draft boundary.

A traded player cannot end up back on the team they were originally on in the same Season.

xv. Trade Dates (27.3.7.2)

Delete this Regulation

xvi. Playoff Call-up - Released ASL Player to Sr. C (Reg. 28.10.2.2)

Rewrite so that it is clear games as a call-up to Sr. B do not count; just games played as a rostered Sr. B and rostered Sr. C player.

xvii. Sr. C 4 Game Rule – Sr. C Player released from ASL (27.5.1)

Regulation remains as written. No revision.

xviii. RMLL mileage rate and meal allowance

Motion by Pat: To change RMLL mileage rate to \$0.53 cents a KM.

2nd by Jason

Carried

Motion by Jason: To change the meal allowance to \$60.00 per day.

2nd by Pat

Carried.

xix. Increase Performance Bond

xx. Increase Refundable Application Bond

Motion by Norm: To increase the Performance Bond to \$2000.00 from \$1,000.00 for new Performance Bonds and to increase the Refundable Application Bond to \$1,500.00 from \$1,000.00.

2nd by Pat.

Carried.

b. Proposed Regulation Revisions

Motion by Earl: To review all Regulation changes and finalize after reviewing.

2nd by Alex

Tabled

Task: Chris and John will review Regulation changes in document presented and accepted to ensure correct wording and will incorporate the decisions made in the Regulations identified for discussion as well as the Regulation revisions identified for discussion by David. The red line of the revised Regulations will then be sent to the Executive for ratification.

18. Referees

a. RIC Season Report

Great difficulty in getting Referees to go to Cranbrook.

Will need Cranbrook to provide at least one Referee per game.

Task: Pat to contact Russ to let him know we have issues and Cranbrook needs to work on getting Referees and ALRA would provide an online clinic for and work with during games.

b. ALRA Invoicing

2022 Invoicing Received: Oct. 5, 2022

Total: \$37,304.63

Assigning - \$3,234.00 (\$6 per)

Mileage - \$32,560.63

Per diem - \$1,510.00

Total Games – 570

Ex Games - 21

Regular Season - 454

Playoffs – 50 played

Provincials - 45

2019

559 games played and 582 scheduled

Total - \$42,851.01
Assigning - \$1,779 (\$3 per)
Mileage - \$37,832.02
Per diem - \$3,239.99

Plan to have ALRA End of Season invoices sent out by Oct. 28

ALRA working on streamlining this process. Hope to have the ALA look after some of the process.

Task: David to ask ALRA to send a cheque to RMLL for their Uber Clinic invoice as their method of payment is not accepted to our bank.

c. Game Sheet

Task: David to remind Referees to:

- Print name
- Record their #
- Record number of players on Bench for each team
- Record number of Bench Personnel on Bench for each team
- Sign-off at end of game

d. RMLL Referee Receipt

Task: David to instruct Referees to record:

City/Town
Mileage Split w/ other game? Y / N
KMs

e. Referee Accommodation Reimbursement

David approved revising RMLL Regulation 44.9 – Referee Reimbursements to: ALRA members will be notified to submit **a RMLL Expense Claim with receipt(s) for airport parking, flights, and hotel accommodation, and any associated per diem** through the RMLL RIC, to the RMLL for payment during the season. **An Expense Claim must be submitted within seven (7) days of occurrence.** Mileage will be submitted only through the ALRA aggregate invoices to the RMLL.

f. Sr. B and Tier I – 2 Man vs 3 Man

Task: David to advise if 2023 Presidents' and Founders' will use the 3 man-mechanic.

Once we know this, Sr. B and Tier I will decide if running with 3-Man-Mechanic in the 2023 Season.

g. LC Box Rule Book

Task: David will check to see if new LC Box Rule Book for 2023/2024. Instead of books, will post online to the RMLL website.

h. Coach Referee Evaluation Form

Consensus is to continue using the form.

Will move to an online Form for 2023.

TASK: Greg and David: To provide a summary/presentation of the info collected for the 2022 Season at the 2023 Planning Meeting and 2022 AGM. David or Greg will present the summarization on the Fri. evening.

TASK: Chris to implement an electronic version for the 2022 Season

i. Regulations

i. Water breaks (Reg. 12.6)

Need to change from will to may.

Remove teams may not use as a timeout.

ii. Minor officials meeting officials 20 minutes before (Reg. 13.2.1)

Delete this Regulation

iii. Rationale behind removing a language regarding spectators (Reg. 13.9)

None of the arenas we use have a section reserved for spectators paying admission.

iv. Language of “neutrality” (Reg. 14.2)

Remove neutrality, equality, and adequate. Change to appropriate coverage.

v. Electronic payment option discussion (Reg. 15.2)

No, as an option as:

Not all teams are set up for this.

There are a lot of problems with this as there are fees etc.

Some have dual signature.

19. RMLL Contracted Arena

Stu Peppard for 2023.

Must book in November and cannot cancel any bookings after beginning of January.

Is there a demolition date for Stu?

Task: Chris to investigate South Fish Creek as a future option.

20. Scheduling

a. Deadlines

Division Constraints including Playoff and Provincials required by November 30th, 2022.

Jr. A schedule required by December 15th, 2022.

Sr. B, Sr. C, Tier I, Tier II and Jr. Ladies/Sr. Women teams must have their team home game timeslots and team constraints entered into the system by Jan. 15, 2023.

Once Major schedules are created, Minor will try and coordinate their schedules around Major.

b. Jr. A Ex Game Weekend

Sat. April 22 & Sun. April 23 in Calgary

c. Blackout Dates

Fri. April 14, Sat. April 15 & Sun. April 16, 2023

21. Administration

a. Coaching Certification

Will just verify the coaches in each Division throughout June prior to Division Playoffs.

ALA Regulation Change:

25.08 All workbooks required after attending a NCCP clinic must be **completed by December 31 of the year of the season following the clinic**. Coaches who have not completed the workbook by their deadline are suspended until the workbook has passed the Lacrosse Canada grading process.

25.10 All coaching clinic requests are to be submitted to the ALA office a minimum of 45 days prior to the requested clinic date by the local governing body.

Task: Commissioners are to let coaches in their Division know the info in the Locker is up to date. Coaches need to review the info in the Locker and if they think there is an error, they need to notify Jillian and the RMLL Executive Director.

Task: Commissioners to include Coaching Certification on their Division Planning Meeting Agendas.

Task: Duane and Chris to meet with Jillian to determine if a Comp Intro Coach needs to take both the MED Module and the MED online test.

b. Team Event

There appears to be a conflict now with our RMLL process for when a Team Event is created and the revised ALA Regulation 40 – Camp/Non-League Sanctioning which requires completion of an ALA Form and payment of \$100.00.

Current Team Event Process:

RMLL System Team Event Functionality and Requirement:

Each RMLL Franchise is required to complete an Event entry in the RMLL Team Management System for all their Franchise lacrosse activities held in Alberta during the off season. Franchise lacrosse activities include: conditioning camps, pre-season practices, dry land training, training, tryouts, drop-in-floor-time, winter floor times, exhibition games, etc.

Note: *This system functionality does not replace the ALA Travel Permit, request for Beer Gardens, requests 4 on 4 Winter Leagues, Tournament Requests etc.*

Once a Franchise completes the entry of an Event, an automatic e-mail notification is sent to the ALA Office automatically sanctioning the Event. This system functionality replaces the e-mail to the ALA, historically required to ensure off-season lacrosse activities were sanctioned and thus covered by insurance.

ALA Regulation 40 states camps/non-league programming and states “must be open to all ALA Members”.

Our Team Event Process is only for teams who are offering off-season programming to their own team roster players, their protected list players, and free agents, which is league programming.

Therefore, to prevent confusion of when a Team Event is required or completion of the new ALA form “Request for Non-League Programming Authorization”, we will revise the **RMLL System Team Event Functionality and Requirement** to:

Each RMLL Franchise is required to complete an Event entry in the RMLL Team Management System for all their Franchise lacrosse activities held in Alberta during the off season for their rostered players, their Protected List players, and their Division Free Agents. Franchise lacrosse activities include team conditioning, team pre-season practices, team dry land training, team training, team tryouts, team drop-in-floor-time, team winter floor times, exhibition games, etc.

Note: *This system functionality does not replace the ALA Travel Permit, request for Beer Gardens, requests 4 on 4 Winter Leagues, Major teams running floor times/camps/activities which include multiple age groups and/or are open to all players, Tournament Requests etc.*

Once a Franchise completes the entry of an Event, an automatic e-mail notification is sent to the ALA Office automatically sanctioning the Event. This system functionality replaces the e-mail to the ALA, historically required to ensure off-season lacrosse activities were sanctioned and thus covered by insurance.

Task: Chris and Duane to follow-up with the ALA Office.

c. ALA Request Form – Non-League Programming Authorization

The ALA has revised ALA Regulation 40 – Camp/Non-League Sanctioning and have implemented a new form “Request for Non-League Programming Authorization”.

As our discussion: Major teams who are running floor times, that include players other than their roster players, Protected List players and/or Free Agents, for activities such as open camps and winter floor times which include multiple age groups and/or open to all players, as well as 4 vs 4 leagues etc., must complete the new form. As per ALA Regulation 40, the camp sanction fee for the year for Members will be \$100 per camp. For Non-Members will be \$300 per camp. For non-profit, Non-Members will be \$200 per camp.

d. Division Discipline Reps

Task: Commissioner to add Discipline Reps to their Planning Meeting Agenda. Each Division requires two Reps. Commissioners are to include the names and e-mail addresses of their Division Discipline Reps in the Minutes of their Planning Meeting.

e. Proof of Medical Insurance

Task: Commissioners to remind their teams that a player who resides outside of Canada and who is playing in the RMLL must complete this form.

f. EAP

Task: Commissioner to add to respective Division Agenda

Due: April 15, 2023. Teams send to Commissioner and RMLL Executive Director.

Task: Commissioners to send as a package to their teams for Trainers to put in their Med Book.

g. Game Sheets

Revised to include 3 Referees.

Will hand out at Planning Meeting and AGM weekend

Task: Commissioners to let RMLL Executive Director know if they want to use electronic game sheets. If using electronic, must also submit the paper copy.

h. Draft Deadlines

Jr. A prior to Tues. Feb 7, 2023

Tier I between Feb. 7 and Feb. 13, 2023

Sr. B prior to Feb. 15, 2023

i. LC Negotiation List Deadlines

Jr. A Negotiation List due Feb. 17

Sr. B and **Tier I** due Feb 21

LC Transfers Open – March 8, 2023

LC Transfers Close – June 28, 2023

j. Annual Filings

Task: Commissioner to add to their perspective Division Agenda.

Remind teams to file.

k. Division Operating Policies

Currently there are no ratified Division Operating Policies

22. Financials

a. 2023 Deferred Income

The 2022 Financials include \$6,180.00 of which \$5,100.00 is Tier II Western Championship and \$1,080.00 is for the Sr. C Glen 'Moose' Tournament.

Motion by Pat: To keep \$6,180.00 as deferred income for the 2023 Season.

2nd by Norm.

Carried

b. Bonds

Performance Bonds

Start of 2022 Season	71,000	
Bonds from new teams in 2022	1,000	(Rebels Sr. B)
Minus bond refund in 2022	-6,000	(Rocky View Attack Sr. Women, Wainwright Wolfpack Tier II, Warriors Sr. B, Axemen Jr. Ladies, West Kootenay Timberwolves, Bandits Sr. Women)
Minus forfeited bond		
End of 2022 Season	66,000	
\$66k in Bonds includes:		
Edmonton Blues Jr. A (withdrew 2019)		
Fort McMurray Wolves Tier II (withdrew Feb. 2013)		
Crows Nest Ravens Tier III (withdrew Feb. 2016)		
Grande Prairie Chiefs Sr. C (withdrew 2018)		
Brooks Drillers Tier III (withdrew 2018)		
Okotoks Erratic Sr. C (withdrew Dec. 2021)		
Westlock Rock Tier II (withdrew Dec. 2021)		
Medicine Hat Sun Devils Tier II (withdrew Mar. 2022)		
Red Deer Rage (withdrew 2022)		
Sherwood Park Sr. Women's Titans (defaulted 2022)		
Refund in 2022/2023 Reporting Period	\$10,000.00	

Refundable Application Bonds

Start of 2022 Season	\$ 5,000.00	
Bonds from new teams in 2022	\$ 1,000.00	Fort SK Sr. Rebels
Minus bond refund in 2022	\$ 2,000.00	Miners Sr. C, Mountain View Stingers Sr. C
Minus forfeited bond		
End of 2022 Season	\$ 4,000.00	
\$4k in Bonds includes:		
Westlock Rock Tier II (withdrew 2022;only played 2019)		
Calgary Bears Sr. C (joined 2020;only played 2022)		
Red Deer Riot Jr. Ladies (joined 2020;only played 2022)		
Fort SK Sr. Rebels (joined 2022; played 2022)		

Jr. B Tier I Travel Account

As of September 30, 2022 - \$39,123.96 which includes interest of \$1,623.93.
- Float money to use to buy tickets and book hotels for Founders.
- Tier I's decide what to do with the interest because this is their money.

Jr. B Tier II Travel Account

As of September 30, 2022, there is nothing in this bank account.

Task: After the Tier II Planning Meeting, Pat will advise if this bank is to be closed.

Task: Earl will check to see if any benefit to taking Performance Bonds out of current GIC and if putting in a new GIC would have a higher interest rate.

c. Sherwood Park Titans Jr. Ladies Performance Bond

After reviewing the background, did not find cause to alter our existing Regulations regarding a Franchise which withdraws after schedules have been created or after the season starts.

Motion by John: The Sherwood Park Titans Sr. Women's Franchise has forfeited their \$1,000.00 Performance Bond.
2nd by Alex

Carried

Motion by John: To fine the Sherwood Park Titans Sr. Women's Franchise the \$2,000.00 for withdrawing from the 2022 Season after defaulting their first two games of the Season.

2nd by Alex

Carried

d. 2022 Financial Statements

Reviewed QuickBooks September 30 Financial Reports.

Task: Chris to send a list of the items that didn't happen that lead to the \$37K surplus.

e. RMLL and ALA AR Summaries

Task: Chris to send out the ALA and RMLL AR Summary Reports as of October 31 for Commissioners to follow up with any teams still on the reports.

f. 2023 Budget

Motion by John: To approve the 2023 budget as amended.

2nd by Earl

Carried

g. 2023 Franchise Fee

Remains at \$800.00 for the 2023 Season.

h. Contingency Fund

Remains at \$200.00 for 2023

Motion by Earl: To transfer \$10,000.00 from RMLL General Account to Contingency Fund.

2nd by Pat

Carried

Task: After invoicing of \$200.00 for 2023, Earl will put the contingency funds collected to date in a GIC.

23. RMLL Awards

a. Volunteer of the Year - Bill Sucha Volunteer Award

b. Coach of the Year - Wayne Sutherland Coaching Award

Motion by John: To give the Bill Sucha Volunteer award to Randy Trobak and the Wayne Sutherland Coaching Award to Miners Coaching Staff (John Lintz and Richard Lachlan) and Lucas Bobbitt.

2nd by Pat

Carried

c. Kelly Mitchell Recognition

Sr. B was going to do something but have an award for Leading Scorer already. Maybe Tier I would change the name of the South Division Points Leader Award from Jim Burke to the Kelly Mitchell Award.

Task: Earl to attend the Tier I Planning Meeting and discuss with the Tier I Division about renaming the South Point Leader Award to Kelly Mitchell Award.

24. RMLL Planning Meeting and AGM

a. Elections

Vice President (Greg will let his name stand)
Executive Director

b. Fri. Night Agenda

U19 NAIG – Darrel Knight
Summary of 2022 Referee Evaluations – Greg H/David
Social Media – Connor (Shamrocks) and Dave (Rebels)
Awards

c. Fri. Evening Reception

Will include a social – appetizers and 2 drink tickets

Saturday - Breakfast and Lunch

Sunday - Just do Breakfast and no lunch

Accommodations Fri. and Sat. Nights - Greg L, Norm, Pat, Melinda,
Christine/Amanda? David? and Sean?

Greg L to Chair Jr. A Division Planning Meeting. Interim Commissioner?

d. Division Agendas

Task: Commissioners to submit by Thursday, October 27, 2022.

e. Division Minutes

Task: Commissioners to submit by Thursday, November 30, 2022.

f. Division Scheduling Constraints

Task: Commissioners to submit by Thursday, November 30, 2022.

g. Planning and AGM Book

Instead of providing a book, will post everything online.

Task: Chris to provide Executive with a USB stick with all the material.

25. Executive Meeting After AGM

Will hold.

26. New Business

Task: To ask Division Members at the Division Planning Meetings their thoughts on honourariums for their Division Commissioners.

Task: Duane to provide a brief overview of to all Members prior to going into their Division Planning Meetings. Commissioners will leave the meeting for this discussion. Each Division will need someone to record discussion points and give to Duane.

Task: Division Commissioners to include Commissioner Honourarium, as the first item on their Division Planning Meeting Agenda.

Note: Honourariums to Executive Members would require revisions to the RMLL Bylaws.

27. Next Meeting

Sun. November 27, 2023, after AGM

28. Adjourn

Motion by Melinda: To adjourn meeting at 11:12 am.

2nd by: Jason

Carried