

RMLL New Franchise Certificate Request

New Franchise Request

A new franchise may request a RMLL Franchise Certificate for admittance to one of the RMLL Divisions for the upcoming Season. The Franchise Certificate and admittance to a Division requires written submission of financial stability, exposure, body corporate Directors/Executive, players, future players, facility, facility specifications, local support, a brief summary of why a Franchise Certificate should be granted and acceptance of the RMLL Bylaws and Regulations.

A new franchise must have a body corporate or be under an existing body corporate. A copy of the Certificate of Incorporation must be included with the Franchise Certificate request.

A new franchise seeking a Franchise Certificate is required to submit a one thousand-dollar (\$1,000.00) Performance Bond and the annual Franchise Fee of eight hundred dollars (\$800.00) with their request for a RMLL Franchise Certificate.

In addition, the application must also include a one thousand dollar (\$1,000.00) refundable application bond. This bond will be retained by the RMLL for two (2) years and will be fully refunded if a franchise has not defaulted a game in the two (2) year period and has no money owing to the RMLL. If the Franchise withdraws at any time after their Franchise has been approved in the first two years, the bond will not be returned.

Submission Requirements (in writing)

1. **Financial Stability** - Evidence of financing to support at least one full year of operation within the Division.
 - a. Franchise Season Budget
2. **Exposure** - Proof entry into the Division will not impose an unwarranted financial or competitive burden on established franchises within the Division, or within affiliated Divisions.
 - a. Certification of Head and Assistant Coaches;
 - b. Number of certified ALRA Officials with Level 4 or higher;
 - c. Access to call-ups (number and where from);
 - d. List any travel, game day and game time constraints;
 - e. Franchises' understanding of travel commitments in Division applying to.
3. **Operational Personnel** – List (names, e-mail address, mailing address, and telephone numbers) of enough people to cover all facets of a franchise's operation.
 - a. Primary Contact;
 - b. Secondary Contact;

- c. Financial Contact;
 - d. Scheduling Contact;
 - e. Franchise Registrar;
 - f. Discipline Contact;
 - g. Head Coach;
 - h. Assistant Coaches;
 - i. Body Corporate Directors/Executive
4. **Players** - List of potential players, Graduating Midgets and/or Graduating Juniors of adequate caliber and in enough numbers to sustain a franchise for the initial season. Include:
- a. Number of years played;
 - b. Birth year of each;
 - c. Midget level played (i.e. A, B or C) for each Graduating Midget (not required if requesting a Senior franchise);
 - d. Junior level played (not required if requesting a Junior franchise);
 - e. Birth year for any new to lacrosse players.
5. **Future Players** - Proof as to where future players will come from for the next two to three years.
- a. Affiliated Minor Club number of teams, division and level for previous season (not required if applying for a Senior franchise);
 - b. List (names) of potential graduating midgets for the next two years (not required if requesting a senior franchise);
 - c. List names of potential Graduating Juniors for the next two years (not required if requesting a Junior franchise);
 - d. Access to additional Junior aged players i.e. free agents.
6. **Facility** – Guarantee a facility comparable to the facilities used by other franchises in the Division is available with suitable dates and times for regular season, playoff, RMLL Championship and provincial play. Complete the attached Facility Specification Form.
7. **Local Support** - Evidence of local support (established Club/Association, leagues and teams).
- a. State current lacrosse infrastructure in place
8. **Brief Summary re Reason(S) For Request**
- a. List of reason(s) why the franchise would be best suited in the Division the franchise is requesting admittance to;
 - b. List any Exhibition Games with franchises in the Division applying to and the box scores of any of these games.
9. **RMLL Bylaws and Regulations** – Acceptance of Bylaws and Regulations.

- a. Signature from applicant stating have read and agree to follow RMLL Bylaws and Regulations found at www.rockymountainlax.com under menu "league info".

SUBMISSION PROCESS

1. Scan the document with the submission requirements and send to the RMLL Executive Director and ALA Executive Director.

Deadline: November 1st

Mail the cheque for two thousand and eight hundred dollars (\$2,800) made out to Rocky Mountain Lacrosse league to:

Rocky Mountain Lacrosse League
PO Box 47083 Creekside
Calgary, Alberta
T3P 0A0

Reference the cheque is for a new franchise application and is for the Performance Bond, Refundable application bond and the annual franchise fee.

The cheque will only be deposited once the Franchise has been approved.

2. Upon receiving the request, the RMLL Executive Director will review the request to ensure all required info is included. (If any required info is missing, the request will be sent back to the Applicant to complete).
3. The RMLL Executive Director will forward the request to the appropriate Division Commissioner.
4. The Division Commissioner will send the application to the franchises in their Division for discussion and voting at the annual November Division Planning Meeting.
5. Present the application at the annual November Division Planning Meeting.
6. The Division Commissioner will then bring the "Division Vote Outcome" to the RMLL Executive for ratification.
7. In the event the RMLL Executive is not in agreement with the decision of the Division, the Division Commissioner will send the request back to the Division teams with a list of "did you consider" and ask for a re-vote.
8. The Division Commissioner will then bring the "Division re-vote Outcome" back to the RMLL Executive for ratification.
9. In the event the RMLL Executive still does not agree with the "Division Re-Vote Outcome", the RMLL Executive may override the Division decision.

10. Once a request has been accepted or declined, an e-mail will be sent from the Division Commissioner to the Applicant advising of the outcome of their request to be admitted to another Division.
11. The Division Commissioner will inform their Division if a request has been accepted or declined.

If the application is approved by the RMLL Executive, an Alberta team will then have to notify the ALA of the ALA Membership they are under or will need to apply for an ALA Membership which will also require sending proof their body corporate is registered with the Province of Alberta.